



Risk Assessment for Workshop Operations During Covid 19

Project: Covid 19 Workshop	Activity: Building up or dismantling an organ in the workshop which is likely to require close proximity working.	Sheet: 1 This is supplementary information to that given in the main workshop risk assessment which does not consider close proximity working. It should be read in conjunction with the main risk assessment and the guidance in both should be strictly adhered to.	Completed By: DPM	Date: 14 May 2020
Project No: N/A	People affected / at risk of being harmed: Employees of Harrison & Harrison, delivery personnel and other visitors to the site.			

No	Hazard/Task	Possible Affects / Harm	Pre Control Risk Rating			Required Controls	Post Control Risk Rating		
			High	Medium	Low		High	Med	Low
1	Close proximity work planning			✓		Establish whether a means of avoiding close proximity working is possible, and take this course if viable. Many tasks can be undertaken at a safe distance, but there will be occasions when this is not possible. Define a working area within which close proximity working may be required and set up appropriate controls. Establish a dedicated team to work in the defined area. Brief team on risks associated with close proximity working and ensure that all operations are planned and understood.			✓
2	Handling of parts	Virus transmission		✓		The virus may remain active on organ parts for up to 72 hours. Disinfect all finished surfaces other than pipes before handling parts. Wear disposable gloves when handling unfinished work and when handling pipes or other metal pipes. Follow correct procedures for removal and disposal of gloves after use. Note that wearing of standard protective gloves may increase the risk of virus transfer. Use of this type of glove should be avoided.			✓

2	Close proximity working	Virus transmission		✓	<p>Monitor team health. In the event of a team member being obliged to self-isolate work to be suspended and the whole work area to be thoroughly cleaned and disinfected prior to resuming.</p> <p>Establish a defined boundary to the working area with one entry and one exit point. Access to be strictly limited to team members.</p> <p>Establish a controlled access route between the building room and storage areas. Other members of staff to avoid these routes and areas unless in an emergency.</p> <p>Team members to wash their hands thoroughly before entering the working area and immediately they leave.</p> <p>Take handwashing breaks at minimum of 30 minute intervals.</p> <p>Unless there is an emergency, limit verbal instructions during close proximity operations to commands from the Team Leader.</p> <p>Standard H&H respirators with FFP3 filters and that have been face fitted to be worn whenever a task is begun that is likely to bring team members into close proximity for a period exceeding 5 minutes. Pause the job if there is a delay that extends this period so that respirators can be put on. Strict hand-washing to be observed before donning or removing these.</p> <p>Avoid working directly below another at any height in the job or on scaffold towers. If this cannot be avoided wear respirators.</p> <p>H&H eye protection to be worn at all times when in the working and storage areas, and route between. Strict hand-washing to be observed before donning or removing these.</p> <p>Disinfect surfaces as parts are handled.</p> <p>Disinfect equipment at least daily and record that this is done.</p> <p>Avoid sharing of tools.</p> <p>To enable parts to be handled by a small number of people all components to be mounted on dedicated trollies as they are removed from the organ and remain thereon until hoisted into position on site.</p>			✓
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3	Loading wagons	Virus transmission		✓	<p>The site and dismantling team to undertake this work. Monitor team health. In the event of a team member being obliged to self-isolate work to be suspended and the whole work area to be thoroughly cleaned and disinfected prior to resuming.</p> <p>Establish a controlled access route from the storage area to the loading area. Other members of staff to avoid this area unless in an emergency.</p> <p>Team members to wash their hands thoroughly before entering the working area and immediately they leave. Take handwashing breaks at minimum of 30 minute intervals.</p> <p>H&H respirators to be worn whenever a task is begun that is likely to bring teams members into close proximity for a period exceeding 5 minutes. Pause the job if there is a delay that extends this period so that respirators can be put on. Strict hand-washing to be observed before donning or removing these.</p> <p>H&H eye protection to be worn at all times when in the loading and storage areas, and route between. Strict hand-washing to be observed before donning or removing these. Disinfect surfaces as parts are handled.</p> <p>To enable parts to be handled by a small number of people all components to be mounted on dedicated trollies and remain thereon until hoisted into position.</p>			✓
This risk assessment is made on the basis of information currently to hand. Constructive feedback is welcome and may be incorporated into a revision when this is required.								

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