



## **Voicer or Trainee Voicer Job Description**

The appointee will be based at our workshop in Meadowfield, Durham.

The nature of the job requires regular travel for the undertaking of site work, some of which may be overseas, for which a valid passport will be essential.

In addition to workshop and site voicing, the voicing team also assists our nationwide tuning team, undertaking some routine tuning and maintenance visits during tuners' leave. The appointee will be expected to undertake some work of this nature.

### **Line Manager**

- Head Voicer                      Andrew Scott

### **Key contacts**

- Managing Director              Andrew Reid
- Production Director            Duncan Mathews
- Associate Voicer                Andrew Fiddes
- Metalshop Foreman            Nigel Turner

### **Present voicing team**

- Head Voicer (HV)
- Associate Voicer (AV)
- Part-time voicers from within our organ-building team

Two of our organ builders have skills in voicing and regulation work and can be called upon. Our Production Director is also a voicer of considerable experience who is occasionally available to assist with tonal finishing.

The successful candidate will be a key member of this team.

## **Nature of work and provision of training**

The voicing team assists the Head Voicer in delivering the tonal work of the firm. Depending on the scope and nature of each project, our voicers are required to work in many different styles and over a wide range of wind pressures.

Training will be given as necessary in any/all aspects of the work. While we welcome applications from experienced voicers we would also be pleased to consider candidates with little or no experience but with demonstrable aptitude for this demanding and rewarding work.

Voicers undertaking finishing work are required to have a good mechanical understanding. Depending on previous organ-building experience, the successful candidate may be given training, site installation experience and benchwork as well as time working away from the workshop with our tuners, in order to deepen their organ-building and tuning skills.

The following work is to be expected within the role:

- Assisting with the preparation of both flues and reeds;
- Re-voicing, overhaul and regulation of old pipework as directed by the HV/AV;
- Voicing of new pipework as directed by the HV/AV;
- Assisting with on-site voicing and finishing;
- Occasional assistance to the tuning team;
- Occasional assistance stripping reeds and washing pipework in the metalshop;
- Occasional organ building work on the bench.

It is hoped that the appointee will become a fully integrated member of the team, working up to being able to take charge of on-site voicing and regulation under the direction of the Head Voicer.

### *We offer*

Competitive remuneration in a range of £11.05 to £13.68 per hour (2019 rates) in line with experience, as well as 26 days' holiday plus bank holidays, and a defined contribution pension scheme.

## Person specification

We are looking for a person who:

### *Essential*

- is patient, able to focus and undertake repetitive work;
- has a good ear and eye for detail;
- has good ability with hand tools and good hand-eye co-ordination;
- is committed to working, and is able to deliver work, to a high standard of quality;
- is hard-working and self-motivated;
- is able to accept direction and has a collaborative approach suited to the team ethic at H&H;
- is good natured and able to communicate well with colleagues and customers alike;
- is appropriately flexible in working times to cope with the requirements of both workshop and site working;
- is capable of both study and practice;
- is able and willing to drive and holds a driving licence valid in the UK;
- has experience as an organ builder.

### *Desirable*

- has experience as a tuner;
- is able to voice flues and/or reeds to any degree of ability;
- has an understanding of pipe-scaling and voicing theory;
- has experience working with historic pipework;
- is an organist and/or church musician.

Your application should demonstrate any relevant previous experience, documenting the variety and frequency of work undertaken. It is particularly important to indicate experience relevant to all applicable aspects of the Person Specification.

Closing date 24<sup>th</sup> January 2020

